![KINETICA - Energy in Motion]

VELOCITY ACCESS FORM

ID REQUEST

COMPANY NAME: _____   **DUNS#:** _____

REQUEST DATE: _____   ☐ NEW ID REQUEST   ☐ UPDATE ID SECURITY   ☐ UPDATE ID OTHER

CUSTOMER TYPE :(SELECT ONE)

			PIPELINE:
☐ END USER	☐ INTRASTATE PIPELINE	☐ PRODUCER	☐ KEE
☐ INTERSTATE PIPELINE	☐ LDC	☐ MARKET	☐ KDE

		NOTICES TO RECEIVE
NAME:	TITLE:	
ADDRESS:	PHONE:	CRITICAL ☐
CITY:	CELL PHONE:	NON CRITICAL ☐
STATE/ZIP:	EMAIL:	SCHED VARIANCES ☐
USER SIGNATURE:	DATE:	NONE ☐
(Required)		

CHECK	BUSINESS AREA	SECURITY GRANTED	SECURITY ROLE NAME
☐	OPERATIONS / FLOW	VIEW ONLY	NOMINATIONS, PDA'S
☐		VIEW / UPDATE	NOMINATIONS, PDA'S
☐		UPDATE	IMBALANCES POST
☐		VIEW / UPDATE	CONFIRMATIONS *** SEE ATTACHED
☐	CAPACITY RELEASE	VIEW ONLY	OFFERS, BIDS, AWARDS
☐		VIEW / UPDATE	OFFERS, BIDS, AWARDS
☐	INVOICING	VIEW ONLY	INVOICING DOWNLOAD

ACKNOWLEDGEMENT OF AUTHORIZED PERSONNEL	
PRINT NAME OF MANAGER/SUPERVISOR	MANAGER TITLE
SIGNATURE OF MANAGER / SUPERVISOR	MANAGER EMAIL
DATE SIGNED	MANAGER PHONE #

PIPELINE USE ONLY					
7/1/2013 DATE REV	KINETICA TEAM ADD CONTACT	VELOCITY ID ASSIGNED	INTITAL PASSWORD		DATE COMPLETE
	ASSIGN ID ASSIGN AGENT	SECURITY Roles assigned?	USER TRACKING Notified by Email?	PROCESSED BY	

ID request form Add/Update ID Requests - Complete each section of the form in its entirety.

SECURITY will be given ONLY to the security roles checked on the request form.

Modification to SECURITY will require the submission of a NEW ID Request form.

User signature is required.

A signature from Company Management or higher is required when setting up a new ID or revising security levels.

You may submit a request by completing and emailing to   SCHEDULING@KineticaLLC.com

Should you have any questions please call your customer representative at 713-228-3347.